



STATE CHIEF INFORMATION OFFICER

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April 30, 2004

To: California Information Technology Council

Dear Friends,

The attached *Responsibility for Messaging Systems* document represents the first policy statement adopted unanimously by the California IT Council at the April 30th meeting.

Please review the policy and notify me @ (916) 739-7302 or ckelso@pacific.edu of any corrections needed by May 7th. Next week I will be sending this policy with additional information to all State CIOs for implementation.

The policy will be published on the IT Council web site under California IT Policies.

At the April 30th meeting the Council also adopted unanimously the *Council Charter dated April 22, 2004*.

I want to thank each and every one of you for your input, support, committee work and enthusiasm.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Clark Kelso".

J. Clark Kelso

Attachments:

1. *Responsibility for Messaging Systems* Policy Statement
2. *Council Charter dated April 22, 2004*

cc: Council Members
Stephen Clemons, CPR
Council Support Staff